

<b>REPORT REFERENCE NO.</b>	<b>CSCP/18/4</b>
<b>MEETING</b>	<b>COMMUNITY SAFETY &amp; CORPORATE PLANNING COMMITTEE</b>
<b>DATE OF MEETING</b>	<b>23 JULY 2018</b>
<b>SUBJECT OF REPORT</b>	<b>INTEGRATED RISK MANAGEMENT PLAN (IRMP), FIRE &amp; RESCUE PLAN (FRP) AND CHANGE &amp; IMPROVEMENT PROGRAMME – PUBLIC FACING DOCUMENTS</b>
<b>LEAD OFFICER</b>	<b>Director of Service Improvement</b>
<b>RECOMMENDATIONS</b>	<i>That the intention to publish in a common format the suite of documents comprising the Integrated Risk Management Plan, Fire &amp; Rescue Plan and Change &amp; Improvement Programme be noted and the Authority advised of this position.</i>
<b>EXECUTIVE SUMMARY</b>	<p>At its meeting on 1 February 2018 the Committee received report CSCPC/18/2 detailing the Service approach to a new planning framework.</p> <p>This framework is predicated on three strategic documents:</p> <ul style="list-style-type: none"> <li>• The Integrated Risk Management Plan (IRMP);</li> <li>• The Fire &amp; Rescue Plan (FRP); and</li> <li>• The Change &amp; Improvement Programme.</li> </ul> <p>The Integrated Risk Management Plan was approved by the full Authority at its meeting on 16 February 2018 (Minute DSFRA/65 refers). Subsequently the Fire &amp; Rescue Plan (identifying those internal challenges faced by the organisation how these will be addressed) has been developed and outlined at Members' Forum meetings. The changes required, as identified in both of these documents, will be delivered by the Change &amp; Improvement Programme, the mandate for which is the subject of separate paper on the agenda for this meeting.</p> <p>Given the linkages between the documents, it is felt that their production in a common, consistent format will be beneficial to aid both public and staff understanding and engagement.</p> <p>Attached to this report are the proposed suite of documents for such publication.</p> <p>The IRMP has been revamped in terms of corporate approach and imagery to link with the Fire &amp; Rescue Plan. The content of the IRMP (which was subject to public consultation and Full Authority approval) has not been changed.</p> <p>The Change &amp; Improvement Programme is presented as a 'Plan on a Page' document. This is felt to be an effective means of engaging people with the overall content of the Programme at this stage, given that much of the detail of the Programme is in development and will be subject to further engagement and consultation where necessary.</p>

<b>RESOURCE IMPLICATIONS</b>	Nil.
<b>EQUALITY RISKS AND BENEFITS ANALYSIS (ERBA)</b>	Nil for this report. Where appropriate, ERBA's will be carried out on final options through the various projects managed by the Change & Improvement Programme.
<b>APPENDICES</b>	<ul style="list-style-type: none"> <li>A. Integrated Risk Management Plan</li> <li>B. Fire &amp; Rescue Plan</li> <li>C. Change &amp; Improvement Programme - engagement document (plan on a page infographic)</li> </ul>
<b>LIST OF BACKGROUND PAPERS</b>	<p>Report CSCPC/18/2 (New Planning Framework) to the Community Safety &amp; Corporate Planning Committee meeting on 1 February 2018 (and the Minutes of that meeting).</p> <p>Report DSFRA/18/4 (Integrated Risk Management Plan 2018 – 2022) to the Authority Budget Meeting on 16 February 2018 (and the Minutes of that meeting).</p>